प्रो. पी. क्रिस्टोफर सेल्विन / **Prof. P. Christopher Selvin**

कुलसचिव / Registrar

होमी भाभा राष्ट्रीय संस्थान

Homi Bhabha National Institute

प्रशिक्षण विद्यालय परिसर, अणुशक्तिनगर, मुंबई-400 094, भारत
Training School Complex, Anushaktinagar, Mumbai – 400 094, India
Tel. No. 91-22-25597627 ● Mob.: 9486243082 Email: registrar@hbni.ac.in ● pcselvin@hbni.ac.in

Ref.: HBNI/RO/6/2024/264   28th February, 2024

परिपत्र/CIRCULAR

Sub.:   UGC requirement - Conducting the Annual Student Festival and bringing out HBNI Student's Magazine - from the academic year 2024-25 onwards - reg.

The postgraduate and doctoral students of HBNI are highly enthusiastic about organising/taking part in the Annual Student Festival programs that can be conducted every year. Students have also shown keen interest in bringing an Annual HBNI Student's Magazine. The 30th SCD and 33rd Academic Council recommended constituting (i) an HBNI faculty committee and (ii) an HBNI Student Committee to discuss the possibilities of convening the Annual Student Festival at various CIs on a rotation basis and bringing out the Annual Student's magazine. HBNI will fund partially the Annual Student Festival and fully the Annual Student's magazine.

The guidelines prepared by the HBNI Central office for organizing the Annual Student Festival and bringing out the HBNI Students' Magazine are listed as Annexure - I.

All the Deans (Academics) at the CIs/OCC of HBNI are requested to circulate the enclosed guidelines among the students and faculty members, and come up with proposals for organizing the Annual Student Festival and bringing out the HBNI Students' Magazine from the academic year 2024-25 onwards.

(P.C. Selvin)

1. All the Directors of CIs/OCC
2. All Deans (Academics) of CIs/OCC
3. Dean/Associate Deans, HBNI
4. HBNI's website

(i) Annual Students' Festival

- Annual student festivals can be conducted on a rotation basis at CIs/OCC of HBNI.

- The festival can be conducted at the convenience of the CI/OCC.

- The interested CI/OCC shall communicate to the HBNI Central Office about their interest in conducting the student festival in the forthcoming academic year, before 31st August of the ongoing academic year.

- The Director of the respective CI/OCC and Hon. Vice Chancellor, HBNI, will be the patrons of the event.

- The CIs/OCC at which the festival is going to be conducted shall provide a suitable financial provision for the same in their yearly budget depending upon the scale of the event and shall provide logistics support for the students.

- HBNI shall fund partially the organisation of the festival based on the budget proposed by the CI/OCC.

- The Director of CI/OCC should constitute the local organization committee for the event and shall include one nominated member from other CIs/OCC and one nominated member from HBNI central office.

- The HBNI central office will constitute a core committee involving representatives from all the CI/OCC for the event.

(ii) Annual HBNI Students' Magazine

- The HBNI Students' Magazine will be published annually in February on a rotation basis with the lead from the interested CI/OCC of HBNI.
- HBNI will support full expenditure for bringing out the magazine.
- The Head of the CI/OCC shall constitute a Local Editorial Committee consisting of two faculty members, six to eight students and one nominated member from HBNI central office who will be responsible for bringing out the Students' Magazine with the help of the Editorial Committee.
- The HBNI central office will also constitute a Steering Editorial Committee involving representatives from all the CI/OCC for the Students' Magazine.
- The local Editorial Committee shall invite articles from students of all the CI/OCC and scrutinize the input received.
- The volume of the magazine should be about 80 to 100 pages under various headings as decided by the Local Editorial committee. The final draft of the magazine should be prepared well in advance (ready before one month) so that publication of the Magazine is done in the stipulated time.

****